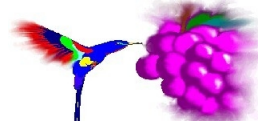


ALLIANCE WINES & SPIRITS

1-(919)-792-8799
alliancewinescorp@gmail.com



Warehouse & Delivery

Job Description:

We are currently accepting applications for a part-time, 16-30 hrs/week, warehouse and delivery person.

Responsibilities:

- *Obey traffic laws and follow established traffic and transportation procedures.
- *Inspect and maintain vehicle supplies and equipment, such as gas, oil, water, tires, lights, or brakes to ensure vehicles are in proper working condition.
- *Report any mechanical problems
- *Pull orders, load and/or unload truck
- *Verify loads against invoice
- *Execute productive delivery routes
- *Deliver orders
- *Present invoices for goods delivered
- *Collect payment
- *Turn in invoices and checks received from deliveries
- *Read maps and/or written directions
- *Report delays, accidents, or other traffic and transportation issues that delay deliveries.
- *Arrange merchandise in warehouse for maximum efficiency inventory management and order fulfillment
- *Conduct inventory

Successful candidate's attributes:

- Excellent safe driving record.
- Effective communication skills.
- Excellent organizational skills.
- Customer service oriented.
- Basic English language reading, writing and math skills.
- Able to lift 2-to-50lb.
- Able to handle loads 15lbs-to-3,000lbs with equipment.
- Inventory handling equipment skills (pallet jack/dolly.)
- Must be authorized to work in the US.
- Wake County Resident.
- No felony convictions within the last 3 years (per NCABCC requirements for permit issuing.)

Additional considerations of a candidate:

- Fork lift use experience
- Basic equipment mechanical maintenance skills

Compensation: Hourly wage.

Candidates must possess a valid driver's license. The candidate must also possess an acceptable driving record, and a wireless phone. Applicants must be at least 18 years old.

This position involves physical activities including but not limited to lifting, reaching, twisting, stooping, crouching, bending, kneeling, squatting, pushing, pulling, stacking, carrying objects, loading, unloading, driving, and the use of heavy equipment.

Submit Resume to: [alliancewinescorp @ gmail . com](mailto:alliancewinescorp@gmail.com). Email Title: Warehouse-Delivery.